

LAKE OF THE WOODS HOA

Homeowner Landscape Change Request

Homeowner: _____ Date: _____

Address: _____ Phone: _____ c/hm

Email Address: _____

Describe in detail, type of alteration and materials to be used: _____

(If more space is required, please attach to this form. Thank you)

Description for all landscape requests for outside of front courtyards.

***Please submit sketch with request**

Condition for your landscaping projects to be approved under the following conditions:

1. The total number of terracotta-colored pots allowed per unit is two (2) pots are limited in size not to exceed to 24" diameter and 18" tall.
2. Pots are not allowed on or near turf area.
3. Damage to pots is the responsibility of the owner, not the Association.
4. **Owner is responsible to maintain live plants in pots. (No dead plants or empty pots)**
5. No artificial plants/flowers allowed.
6. No hanging pots allowed, pots must be free standing on the ground, no plant stands.
7. Nothing is permitted on top of Courtyard Walls.
8. No hanging pots, hangers, plastic flowers, wire cages, ornaments, bird baths, feeders, garden flags, steppingstones, trellises, landscape lighting, wind chimes, etc., are permitted outside of courtyard.
9. Pine needles is the suggested as mulch to use (no red mulch or rocks are allowed).
10. Rocks are to only be used to control erosion; they must be contained by concrete edging so as not to encroach on the sod and for safety reasons. Get approval first.
11. Shrubs/plants, within the 18" drip line in the rear of units must not exceed 60" in height and will be maintained by the landscape contractor.
12. **Maintenance of the front garden outside the courtyard is still the responsibility of the Association.**
13. Any or all replacement or exchange of live or dead shrubs/plants must be approved.
14. Tree removal.

Homeowner's Signature: _____

Neighbor's Signature (if in shared space): _____

Committee Actions: _____ Need More Information
_____ Approved
_____ Not Approved – Reason _____
_____ **Owner's Expense**

Date: _____ Landscape Committee: _____

The best rule of thumb is that if you plan to hang it, set it, attach it, place it, plant it or change it you will need approval from the Board of Directors. Revised 2022