

# LAKE OF THE WOODS HOA

## Homeowner Landscape Change Request

Homeowner: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Describe in detail, type of alteration and materials to be used:

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(If more space is required, please attach to this form. Thank you)

### **Description for all landscape requests for outside of front courtyards.**

#### **\*Please submit sketch or lot survey with request**

The use of terra cotta colored/clay pots in your landscaping projects are approved under the following conditions:

1. The total number of terra cotta colored pots allowed per unit is 2. Two (2) pots are limited in size not to exceed to 24" dia/18" tall.
2. Pots are not allowed on or near turf area.
3. Damage to pots is the responsibility of the owner, not the Association.
4. **Owner is responsible to maintain live plants in pots. (no dead plants or empty pots)**
5. No artificial plants/flowers allowed.
6. No hanging pots allowed, pots must be free standing on the ground, no plant stands.
7. Nothing is permitted on top of Court Yard Walls.
8. No hanging pots, hangers, plastic flowers, wire cages, ornaments, bird baths, feeders, garden flags, stepping stones, trellises, landscape lighting, etc., are permitted outside of court yard.
9. Medium sized pine park is the suggested mulch to use (no red mulch or rocks are allowed).
10. Rocks are to only be used to control erosion; they must be contained by concrete edging so as not to encroach on the sod and for safety reasons.
11. Shrubs/Plants, within the 18" drip line in the rear of units must not exceed 60" in height and will be maintained by the landscape contractor.
12. **Maintenance of the front garden outside the courtyard is still the responsibility of the Association.**
13. Any or all replacement or exchange of live or dead Shrubs/Plants must be approved.
14. Tree removal, a copy of your lot survey MUST accompany this application, showing location of tree.

Homeowner's Signature: \_\_\_\_\_

Neighbor's Signature (if in shared space): \_\_\_\_\_

Committee Actions: \_\_\_\_\_ Need More Information  
\_\_\_\_\_ Approved  
\_\_\_\_\_ Not Approved – Reason \_\_\_\_\_  
\_\_\_\_\_ **Owner's Expense**

Date: \_\_\_\_\_ Landscape Committee: \_\_\_\_\_

The best rule of thumb is that if you plan to hang it, set it, attach it, place it, plant it or change it you will need approval. Please return application to the Management Office for processing.